

CALL TO ORDER

STATEMENT OF PRESIDING OFFICER

(PORTIONS OF THIS MEETING MAY BE CLOSED TO THE PUBLIC)

MEETING SCHEDULE

2020

November 24, 2020 – Treatment Plant / Web Based

December 16, 2020 – Municipal Building / Web Based ??

January 27, 2021 – Municipal Building / Web Based ??

AGENDA

Yellow items have activity since September meeting

- 1) **PLANT/SYSTEMS OPERATIONS** – PMT
 - a) Operations
 - b) Collection System
 - c) Lab Inspection
 - d) JIF Inspection
 - e) NACWA Awards
- 2) **CONTRACT 38** - (Primary Digester No. 2, CHP and Other Plant Improvements) – MCW
- 3) **CONTRACT 39** – (Removal and Replacement of Fuel Storage Tanks) - MCW
- 4) **CONTRACT 40** – (Fuel Source Reliability and Diversification) – MCW
- 5) **CONTRACT 42** (Settling Tank Mechanism Replacement) – MCW
- 6) **CONTRACT 43** (Nitrification Tank Aeration System) – MCW
 - a) Change Orders 5 and 6 – Resolution No. 47-20
- 7) **CONTRACT 44** (Roofing) – MCW
- 8) **CONTRACT 45** (Primary Digester No. 1 Cleaning and Mixing) – MCW

- 9) **CONTRACT 46 (PACL Enclosure)** – MCW
- 10) **CONTRACT 47 (SCADA Control System)** – MCW
- 11) **CONTRACT 48 (Waste Gas Burner)** - MCW
- 12) **ENGINEERING** - MCW
 - a) Wastewater Management Plan
 - b) Township Roads
 - i. Contract 2019 – 1
 - ii. Contract 2019-2
 - iii. Contract 2019 – 3 Repairs by Lining and Grouting
 - c) Route 24 Right-of-Way
- 13) **FINANCE** - SE
 - a) Treasurers Report September 2020
 - b) Budget Schedule
 - i. Adopt Rate Schedule - 10/28 Regular Meeting – Resolution No. 52-20
 - ii. Adopt Budget – 11/24 Regular Meeting
 - c) EO 190
 - d) Billing
 - e) 2021 Budget – Approved by State
- 14) **LEGAL** – CHF
 - a) Contracts 38 and 40
 - b) Easements
 - c) EO 190
- 15) **NJPDES PERMIT**
 - a) Phosphorus limit
 - b) Passaic River Basin Alliance
 - c) Permit Renewal / Groundwater Permit
 - d) PFAS

16) **IPP** – MCW

- a) Report, Permit Review and Inspections
- b) Violations / Penalties

17) **DEVELOPER PROJECTS** – MCW

- a) Mack- Cali (Ridgedale Ave & Sylvan Way)
 - i. Phase II (24 Hour Fitness)
 - ii. Phase III (Panera)
 - iii. Dryden Way Restaurant (Seasons 52)*
 - iv. Phase I , Phase 2 and 3 Bonds
- b) Unifirst (54 S. Jefferson Rd.)
- c) Whippany Road Developers (325 Whippany Rd)
- d) Stanbery (1515 Route 10)
- e) 299 Whippany Road*
- f) Maserati (110 Route 10) *
- g) EPCO / Spring Hill (262 Route 10)
- h) US Real Estate Holdings (Barclay's) (115 S. Jefferson Rd.)
- i) Cedar Knolls I, LLC (194 Park Ave) *
- j) Kiddie Academy / Oster (201 Ridgedale Ave)
- k) Woodmont (225 Cedar Knolls Rd)
- l) Andover Holdings (36 S. Jefferson Rd)
- m) Il Capriccio (Route 10)
- n) H2Ocean (41 Ridgedale Ave) *
- o) Pine Plaza (831 Rte. 10) *
- p) Carriage House Holdings (218 Ridgedale Ave) *
- q) Whippany Village (476 Rte. 10) *
- r) Delawanna (691 Route 10) *
- s) River Park (Eden Lane) *

- t) Hanover Ridgedale (E. Hanover Ave)
- u) Met Life (85 Whippany Rd) *
- v) Care One (101 Whippany Rd) Phase II *
- w) 26 Parsippany Rd LLC
- x) Whippany Fire House*
- y) 224 Ridgedale Ave
- z) Starbucks (440 RT10)*
- aa) Performance Ford (80 RT 10)* - Vote at Regular Meeting

18) **PERSONNEL** – MCW

- a) Collection System and Plant Operator
- b) IPP Manager
- c) Retirements
- d) Steven Jones – Resolution No. 51-20

19) **OTHER** – MCW

- a) NACWA Awards
- b) PVSC Sludge Contract – Resolution No. 50-20

AGENDA

OPEN TO PUBLIC

PUBLIC HEARING – Rate Schedule – Resolution No. 52-20

COMMUNICATIONS

1. **MOTT MACDONALD**
 - a. 09/09/2020 Letter re: Contract 42 Payment 11
 - b. 09/16/2020 Letter re: Contract 43 Payment 11
 - c. 10/20/2020 Letter re: Contract 43 Payment 12
 - d. 10/20/2020 Letter re: Contract 42 Payment 12
 - e. 10/22/2020 Email re: Performance Ford – Vote at Regular Meeting
2. **PROOF OF PUBLICATION**
 - a. 10/6/2020 NJ Advance Media re: Resolution No. 46-20
 - b. 09/28/2020 Hanover Eagle re: 2019 Audit synopsis
 - c. 09/28/2020 Hanover Eagle re: Resolution No. 46-20
 - d. 09/2/2020 Daily Record re: Resolution No. 46-20

RESOLUTIONS

1. Resolution 47- 20 Contract 43 Change Order Nos. 5 & 6
2. Resolution No. 49-20 Authorize Purchase Over \$40k
3. Resolution No. 50-20 PVSC Agreement Renewal
4. Resolution No. 51-20 Steven Jones

REPORTS

Plant Operations Report – dated September 9 – October 20, 2020
Collection System Status Report – dated September 9 – October 20, 2020
Treasurers Report– dated September 30, 2020
Superintendents Report No. 806, dated August and Report No. 807 dated September, 2020
Mott MacDonald Report– dated October 23, 2020

SEPTEMBER 2020

<u>REVENUE FUND 119</u>	\$ 0
<u>REVENUE FUND 120</u>	\$293,551.93
<u>REVENUE FUND 201</u>	\$ 0
<u>PLANT EXPANSION FUND 301</u>	\$161,562.20
<u>PLAN REVIEW FUND 401</u>	\$ 0
<u>PAYROLL</u>	\$201,904.26

October bills will be confirmed in November, 2020.

OTHER BUSINESS

OPEN TO PUBLIC

ADJOURNMENT

Hanover Sewerage Authority

1000 Route 10, P.O. Box 320
Whippany, N.J. 07981-0320

(973) 428-2477
Fax: (973) 515-3774
HSAINFO@hanovertownship.com

REGULAR MEETING OCTOBER 28, 2020 8:00 P.M.
WEB BASED CONFERENCE CALL – NO IN-PERSON MEETING

SEE ATTACHED NOTICE FOR WEB/ DIAL IN INFORMATION

CALL TO ORDER
STATEMENT OF PRESIDING OFFICER
ROLL CALL
OPEN TO THE PUBLIC

PUBLIC HEARING
RATE SCHEDULE CHANGES – USER CHARGES AND CONNECTION FEES

COMMUNICATIONS
REPORTS
RESOLUTIONS
PAYMENT OF BILLS
PAYROLL
REVENUE FUND
PLAN REVIEW FUND
PLANT EXPANSION FUND
UNEMPLOYMENT FUND
OTHER SUBJECTS LISTED UNDER CONFERENCE MEETING
OTHER BUSINESS
OPEN TO PUBLIC
ADJOURNMENT

CONFERENCE MEETING: 7:00 P.M. AND FOLLOWING REGULAR MEETING
(PORTIONS OF THIS MEETING MAY BE CLOSED TO THE PUBLIC AS PROVIDED IN SECTION 7b OF THE ACT)

FINANCE
LEGAL
ENGINEERING
DEVELOPER PROJECTS
INDUSTRIAL PRETREATMENT
PLANT/SYSTEM OPERATIONS
PERSONNEL
OTHER BUSINESS
OTHER SUBJECTS LISTED UNDER REGULAR MEETING

(INSOFAR AS KNOWN AT THIS TIME)

c: Township Clerk of the Township of Hanover
Hanover Eagle/Regional Weekly News
Morris County Daily Record

**HANOVER SEWERAGE AUTHORITY
NOTICE
REVISED AUTHORITY MEETING FORMAT FOR
WEB BASED CONFERENCE CALL MEETING ON WEDNESDAY, OCTOBER 28, 2020**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically N.J.S.A. 10:4-8(b), which authorizes the use of communications equipment to hold public meetings, and in consideration of Executive Order 107 issued by Governor Phil Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Hanover Sewerage Authority hereby notifies the public that in order to protect the health, safety and welfare of its citizens, while ensuring the continuity and continued operations of government, the Authority will hold its regularly scheduled public meeting by way of a web based conference call on Wednesday, October 28, 2020, beginning at with a Conference Meeting 7 p.m. followed by a Regular Meeting at 8:00 p.m. Please note that if a closed, executive session is needed it will be via a separate telephone conference number to discuss legal, contract or personnel matters as authorized by N.J.S.A. 10:4-12. At the beginning of the closed session the Executive Director will place the web based call below on hold. Following any closed session the Executive Director will re-open up the web based call to the public.

During the public session, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the Authority conduct business. The public comment portion will be opened by the Executive Director. Once the public comment is concluded, the public will again be muted for the duration of the meeting

Any member of the public who wishes to participate in the meeting may do so by utilizing the link/ phone number below:

Zoom Link for 10/28/2020 Meeting

Topic: October 28, 2020 Meeting

Time: October 28, 2020 7:00 pm Eastern time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99011671883?pwd=eHBWcENhamhhaytzZFdDMmJyVEQ3Zz09>

Meeting ID: 990 1167 1883

Passcode: HSA

One tap mobile

+13126266799,,99011671883#,,,,,0#,,470437# US (Chicago)

+19294362866,,99011671883#,,,,,0#,,470437# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 990 1167 1883

Passcode: 470437

Find your local number: <https://zoom.us/u/ayYeecO4g>

Members of the public who are unable to utilize the access method due to a disability may submit written comments or questions by contacting the Executive Director at HSAINFO@hanovertownship.com prior to the meeting, up until October 28, 2020 at 4:30 p.m. The comments or questions, which must include the individual's name and address, will be read into the record during the public portion of the meeting.