

SEPTEMBER 19, 2018

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, SEPTEMBER 19, 2018 at 8:30 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Dittrick; Members Byrne, Corona and Kuehner; Michael C. Wynne, P.E., Executive Director; Christopher Falcon, Esq.; Silvio Esposito, Treasurer and Brian Cahill, Township Liaison

ABSENT: Member Fashano

STATEMENT OF PRESIDING OFFICER

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS
MORRIS COUNTY DAILY RECORD

(Signed) Chairman
Dennis Dittrick

COMMUNICATIONS

PROOF OF PUBLICATION

- a. 09/13/2018 Hanover Eagle re: Audit Synopsis

RESOLUTIONS

The Executive Director asked for a motion to approve the following Resolution. Member Corona made the motion

RESOLUTION NO. 42-18

A RESOLUTION INTRODUCING THE BUDGET OF THE HANOVER SEWERAGE

AUTHORITY FOR THE YEAR ENDED NOVEMBER 30, 2019

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2018 and ending November 30, 2019 has been presented before the Members of the Hanover Sewerage Authority at its meeting of September 19, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,215,315.00. Total Appropriations of \$9,215,315.00 and Total Unreserved Retained Earnings utilized of \$2,000,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Appropriations of \$6,160,000.00. and Total Unreserved Retained Earnings utilized of \$ - 0 -; and

WHEREAS, in preparing the Annual Budget and Capital Budget, the Service Rates and Fees as established by Resolution of the Authority have been reviewed to ensure the revenues to be received are of sufficient amount to meet anticipated expenditures and all covenants as stipulated in the Authorities outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements.

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby approved as follows:

REVENUES

Anticipated Revenues	<u>\$7,215,315.00</u>
TOTAL REVENUES	\$7,215,315.00

UNRESERVED RETAINED EARNINGS

Unreserved Retained Earnings	<u>\$2,000,000.00</u>
TOTAL UNRESERVED RETAINED EARNINGS	\$2,000,000.00

APPROPRIATIONS

Operating	\$ 953,115.00
Cost of Providing Services	4,617,200.00
Debt Service and Other Reserves	<u>3,645,000.00</u>
TOTAL APPROPRIATIONS	\$9,215,315.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby approved in the amount of \$6,160,000.00; and

BE IT FURTHER RESOLVED, that the revenues as reflected in the Annual Budget and Capital Budget are of sufficient amount to meet anticipated appropriations and all covenants as stipulated in the Authority's outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements; and

BE IT FURTHER RESOLVED that at a meeting to be held on November 28, 2019 at 8:30 p.m. at the Municipal Building, 1000 Route 10, Whippany, the budget will be considered and adopted or held over for future consideration.

DATED: September 19, 2018

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

Member Kuehner seconded. Ayes: Chairman Dittrick, Member Byrne, Corona and Kuehner . Nays: None.

The Executive Director asked for a motion to approve the following Resolution. Member Corona made the motion

RESOLUTION NO. 43-18

WHEREAS, the Hanover Sewerage Authority (hereinafter “the Authority”) is authorized by the Sewerage Authorities Law (N.J.S.A. 40A:14-7 (11) to make and enforce rules and regulations for the management and regulation of its business and affairs and or the use, maintenance and operation of the sewerage system and any other of its properties, and to amend the same; and

WHEREAS, the Authority adopted the “Regulations and Specifications and Rate Schedule of the Hanover Sewerage Authority” (hereinafter “the Regulations”) on November 30, 1960 and amended the same from time to time including a comprehensive revision dated January 1, 2004; and

WHEREAS, the Authority has reviewed the current Rate Schedule and desires to implement changes in the following areas for the 2019 fiscal year:

- 1) Adjust the user charges.
- 2) Adjust the connection fee

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows effective December 1, 2018:

- 1) Appendix I, Charge Systems and Fees, is proposed to be amended as follows:

- 1) Paragraph 10, Fee Schedule

- c) Connection Charges

i Basic Connection Charge	\$6,200.00
ii Average Sewerage Flow	185 gpd

- e) User Charges –

Facilities Charge per ccf	\$2.60
Volume Charge per ccf	\$4.52

- 2) The balance of Appendix I shall remain unchanged.

- 3) A copy of this Resolution shall be published in accordance with N.J.S.A. 40:14A-8 and a hearing held thereon on October 24, 2018 at 8:30 p.m. at the Municipal Building, 1000 Route 10, Whippany, New Jersey.
- 4) If any provision of this Resolution or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such validity shall not affect other provisions of the Resolution and to this end the provisions of this Resolution are declared to be severable.
- 5) This Resolution shall take effect as provided by law.

DATED: September 19, 2018

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

Member Kuehner seconded. Ayes: Chairman Dittrick, Member Byrne, Corona and Kuehner . Nays: None.

The Executive Director asked for a motion to approve the following Resolution. Member Corona made the motion

RESOLUTION NO. 44-18

WHEREAS, the Hanover Sewerage Authority (hereinafter “the Authority”) is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2018 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Hanover Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

DATE: September 19, 2018

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

Member Kuehner seconded. Ayes: Chairman Dittrick, Member Byrne, Corona and Kuehner . Nays: None.

The Executive Director asked for a motion to pass the updates to the NJUJIF Employee Manual. Member Corona made the motion.

MOTION

- a. Employee Manual Sections: 101.3J, 201.1, 201.2, 201.7, 201.7.1, 601.16

Member Corona moved the following reports be accepted and filed as received; Member Fashano seconded. Ayes: Member Byrne, Corona and Kuehner . Absent: None

REPORTS

Plant Operations Report – dated August 9 – September 12, 2018
Mott MacDonald Report – dated September 14, 2018
Collection System Status Report – dated August 9 – September 12, 2018
Superintendents Report No. 781 – dated July, 2018
Treasurers Report – dated August 31, 2018

Member Corona moved the payment of following bills be approved or confirmed; Member Kuehner seconded; there was unanimous approval. Absent: None

AUGUST 2018

<u>REVENUE FUND 117</u>	\$ 0.00
<u>REVENUE FUND 118</u>	\$1,292,501.44
<u>REVENUE FUND 201</u>	\$ 0.00
<u>PLANT EXPANSION FUND 301</u>	\$ 73,889.29
<u>PLAN REVIEW FUND 401</u>	\$ 6,436.74
<u>PAYROLL</u>	\$ 208,000.00

September bills will be confirmed in October.

OTHER BUSINESS

OPEN TO PUBLIC

ADJOURNMENT The Chairman accepted a motion to adjourn the meeting. Member Corona made the motion, Member Kuehner seconded; there was unanimous approval. Absent: None. The meeting adjourned at 8:33 p.m.

Respectfully submitted,

Michael C. Wynne, P.E.
Executive Director

DRAFT