



## SAVE THE TRIP TO TOWN HALL

IN AN EFFORT TO MAINTAIN SOCIAL DISTANCING AND DO WHAT WE CAN TO REDUCE THE SPREAD OF THE CORONAVIRUS, WE HAVE PROVIDED YOU WITH A LIST OF SERVICES AND HOW YOU CAN STILL ACCOMPLISH THEM WITHOUT MAKING THE TRIP TO TOWN HALL. WE HOPE TO MAKE CHANGES AND KEEP UPDATING THIS LIST AS A WAY TO PROVIDE ANSWERS TO YOUR POTENTIAL QUESTIONS. MOST INFORMATION AND FORMS CAN BE FOUND ON OUR WEBSITE - [HANOVERTOWNSHIP.COM](http://HANOVERTOWNSHIP.COM) - AND DROP BOXES HAVE BEEN ADDED IN THE ENTRY WAY OF TOWN HALL FOR EACH DEPARTMENT.

SERVICE YOU MAY NEED	HOW YOU CAN ACCOMPLISH WITHOUT VISITING TOWN HALL
<b>TAX COLLECTOR'S OFFICE:</b> - PAYING TAXES  - PROPERTY TAX REIMBURSEMENTS (FORM PTR-1A/PTR-2A)	<ul style="list-style-type: none"> <li>- VISIT <a href="#">THE 'BILL PAY' PAGE</a></li> <li>- DROP-OFF PAYMENTS IN THE DROPBOX LOCATED OUTSIDE OF THE TAX OFFICE</li> <li>- OR MAIL PAYMENTS TO:               <ul style="list-style-type: none"> <li>• ATTN: FINANCE DEPARTMENT, 1000 ROUTE 10, PO BOX 250, WHIPPANY, NJ 07981 (IF YOU WANT A RECEIPT, INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE)</li> </ul> </li> <li>- COMPLETE PART 1 OF FORM AND MAIL TO FINANCE OFFICE AT ADDRESS ABOVE WITH A RETURN ENVELOPE AND WE WILL COMPLETE AND RETURN TO YOU. <b>ONLY MAIL FORM PTR-1A OR PTR-2A</b></li> </ul>
<b>BUILDING DEPARTMENT:</b> - PAY CONSTRUCTION PERMIT BALANCES - APPLY FOR BUILDING PERMITS	<ul style="list-style-type: none"> <li>- MAIL PAYMENTS TO:               <ul style="list-style-type: none"> <li>• ATTN: BUILDING DEPARTMENT, 1000 ROUTE 10, PO BOX 250, WHIPPANY, NJ 07981</li> </ul> </li> <li>- VISIT <a href="#">THE BUILDING DEPT'S 'APPLICATIONS, CHECKLISTS &amp; FORMS' PAGE</a></li> <li>- PICK-UP OR DROP-OFF YOUR PERMITS AND PAYMENTS IN THE CORRECT DROPBOX</li> </ul>
<b>ADMINISTRATION/CLERK'S OFFICE:</b> - DOG/CAT LICENSES - GARAGE SALE PERMITS - BINGO/RAFFLE LICENSES - OPEN PUBLIC RECORDS REQUEST (OPRA)	<ul style="list-style-type: none"> <li>- VISIT THE <a href="#">ADMINISTRATION DEPT'S 'APPLICATIONS, FORMS, &amp; PERMITS' PAGE</a></li> <li>- MAIL PAYMENTS AND FORMS TO:               <ul style="list-style-type: none"> <li>• ATTN: GENERAL OFFICE, 1000 ROUTE 10, PO BOX 250, WHIPPANY, NJ 07981</li> </ul> </li> <li>- VISIT <a href="#">HANOVERTOWNSHIP.COM TO DOWNLOAD THE OPRA FORM</a> &amp; EMAIL YOUR OPRA REQUEST TO <a href="mailto:INFO@HANOVERTOWNSHIP.COM">INFO@HANOVERTOWNSHIP.COM</a></li> </ul>
<b>ENGINEERING DEPARTMENT:</b> - APPLY FOR ENGINEERING PERMITS	<ul style="list-style-type: none"> <li>- VISIT THE <a href="#">ENGINEERING DEPT PAGE</a></li> <li>- PICK-UP OR DROP-OFF PERMIT APPLICATIONS AND PAYMENTS IN THE CORRECT DROPBOX</li> <li>- MAIL PERMIT APPLICATIONS AND PAYMENTS TO:               <ul style="list-style-type: none"> <li>• ATTN: ENGINEERING DEPARTMENT, 1000 ROUTE 10, PO BOX 250, WHIPPANY, NJ 07981</li> </ul> </li> </ul>
<b>PUBLIC WORKS:</b> - SCHEDULE A BULK PICK-UP	<ul style="list-style-type: none"> <li>- CALL 973-428-2495 TO SCHEDULE AN APPOINTMENT</li> </ul>
<b>RECREATION DEPARTMENT:</b> - PROGRAM REGISTRATIONS - POOL MEMBERSHIP	<ul style="list-style-type: none"> <li>- VISIT <a href="https://www.hanovertownship.com/253/CommunityPass">https://www.hanovertownship.com/253/CommunityPass</a></li> <li>- VISIT <a href="#">THE BEE MEADOW POOL MEMBERSHIP PAGE</a> ON</li> </ul>
<b>POLICE RECORDS:</b> - POLICE REPORTS/ACCIDENT REPORTS - FIREARMS FORMS/INFO	<ul style="list-style-type: none"> <li>- VISIT <a href="http://www.hanoverpolice.com">www.hanoverpolice.com</a></li> <li>- VISIT <a href="http://www.njsp.org/firearms">www.njsp.org/firearms</a></li> </ul>
<b>MUNICIPAL COURT:</b> - PAY TRAFFIC TICKETS - QUESTIONS/INFORMATION	<ul style="list-style-type: none"> <li>- PAY ONLINE AT <a href="http://WWW.NJMCDIRECT.COM">HTTP://WWW.NJMCDIRECT.COM</a></li> <li>- VISIT THE <a href="#">MUNICIPAL COURT'S PAGE</a></li> <li>- EMAIL: <a href="mailto:mailto:court@hanovertownship.com">mailto:court@hanovertownship.com</a></li> </ul>
<b>HANOVER SEWERAGE AUTHORITY</b> - PAYING SEWER BILLS  - QUESTIONS	<ul style="list-style-type: none"> <li>- VISIT <a href="#">THE 'BILL PAY' PAGE</a></li> <li>- DROP-OFF PAYMENTS IN THE CORRECT DROPBOX</li> <li>- OR MAIL PAYMENTS TO:               <ul style="list-style-type: none"> <li>• HANOVER SEWERAGE AUTHORITY, PO BOX 320, WHIPPANY, NJ 07981</li> </ul> </li> <li>- EMAIL: <a href="mailto:HSAINFO@HANOVERTOWNSHIP.COM">HSAINFO@HANOVERTOWNSHIP.COM</a></li> </ul>
<b>HEALTH DEPARTMENT</b> - MARRIAGE LICENSE - REQUEST CERTIFIED COPIES	<ul style="list-style-type: none"> <li>- VISIT THE <a href="#">MARRIAGE &amp; CIVIL UNIONS PAGE</a> ON HANOVERTOWNSHIP.COM</li> <li>- VISIT THE <a href="#">CERTIFIED COPIES PAGE</a> ON HANOVERTOWNSHIP.COM</li> </ul>
<b>LAND USE OFFICE</b> - APPLICATIONS TO THE PLANNING BOARD OR BOARD OF ADJUSTMENT  - VIEW MASTER PLAN DOCUMENTS - REVIEW TOWNSHIP CODE & ORDINANCES	<ul style="list-style-type: none"> <li>- VISIT THE <a href="#">PLANNING/BOARD OF ADJUSTMENT 'FORMS AND INFORMATION' PAGE</a></li> <li>- PICK-UP OR DROP-OFF INFORMATION IN THE CORRECT DROPBOX</li> <li>- OR MAIL TO:               <ul style="list-style-type: none"> <li>• ATTN: KIMBERLY A. BONGIORNO, LUA 1000 RT. 10 W, PO BOX 250, WHIPPANY, NJ 07981</li> </ul> </li> <li>- VISIT <a href="#">THE MASTER PLAN PAGE</a></li> <li>- VISIT <a href="#">THE TOWNSHIP CODEBOOK ONLINE</a></li> </ul>