

PICNIC FACILITY REQUEST INFORMATION

The following information should be included in all picnic facility requests

On letterhead if possible – dated

Facility desired – No ball field usage @ BlackBrook Park

Time needed – Start to finish (If alcohol is consumed, time limited to 5 hours – **not including set-up or breakdown**) **Beer in cans only**

Date(s) desired – including rain date

of people expected (approx)

Activities Requested

Use of alcohol (**Beer in cans only – 5 hours**)

Contact number & daytime phone number, that they can be reached at on picnic day

If event is catered, caterer must provide certificate of insurance naming “Township of Hanover” as Additional Insured. If caterer uses propane fire grills, they must obtain permit from respective Fire Dept. **People cannot bring grills from home. Over 250 cylinder – permit needed.**

Insurance certificate for : Rides, DJ, Dunk Tank, Any Special Games from Vendor

*****Malapardis*****

If picnic requests are over 200 people, we cannot accommodate this size group. Call Morris County Park Commission 973-267-7631 or Graigmeur Recreation Complex 973-697-4501

PICNIC FACILITY CHARGES

	RESIDENT	NON-RESIDENT
INDIVIDUAL	\$155	\$310
NON-PROFIT	\$155	\$310
PROFIT ORGANIZ	\$220	\$440
USE OF GRILL	\$25	\$50
PARK CLEAN-UP	\$25	\$50
TENT USAGE	\$25	\$50

Revised 1/1/11