

Township of Hanover  
Board of Health Meeting  
April 14, 2021  
Via Zoom Webinar

**MINUTES**

7:30pm President Zaborowski calls the meeting to order.

The Regular Meeting of the Board of Health of the Township of Hanover, County of Morris and State of New Jersey for Wednesday, April 14th, is now in session.

PRESENT: President Zaborowski, Vice President Intili, Members Peterson and Francioli

ABSENT: Members Tort and Weger

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**STATEMENT BY PRESIDING OFFICER:**

"Adequate notice of this meeting was provided on April 8th in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the bulletin board in the Municipal Building, 1000 Rt. 10 Whippany, NJ. and by emailing same to the following newspapers:

HANOVER EAGLE

MORRIS COUNTY DAILY RECORD

and by filing same with the Township Clerk".

**Approval of minutes** from the meeting of March 10:

Motion to approve by Member Peterson seconded by Vice President Intili

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli

NAYS:

EXCUSED:

**Health Department Reports:** (All attached)

- Public Health Nurse Report
- Health Officer Monthly Report
- Health Department-Monthly Activity Report

**Approval of Health Department Reports:** Motion to approve by Vice President Intili seconded by Member Peterson

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli

NAYS:

EXCUSED:

**Approval of the Vital Statistics Report:** Motion to approve by Member Peterson seconded by Vice President Intili

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli

NAYS:

EXCUSED:

**VITAL STATISTICS**

**MARRIAGES:**

Resident in Hanover Twsp. 0

Resident out of Hanover Twsp 1

Non-resident in Hanover Twsp. 1

**DEATHS:**

Resident in Hanover Twsp.	3
Resident out of Hanover Twsp	4
Non-resident in Hanover Twsp	0

**DEATHS ATTRIBUTED TO:**

1. Heart Failure
2. Senile degeneration of the brain
3. Pending studies
4. Failure to thrive
5. Cerebral infarction
6. Cardiopulmonary arrest

**NEW BUSINESS/OLD BUSINESS:**

- COVID 19 update

**APPROVAL OF SALARIES:** Motion to approve the salaries made by Vice President Intili seconded by Member Peterson

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli  
NAYS: EXCUSED:

Diane Hertzig	\$6,022.34
Racquel Housen	\$5,150.64
Julia Lee Piscitelli	\$7,889.66
Kathryn Whitehead	<u>\$10,070.96</u>
Total	\$29,133.60

**PAYMENT OF BILLS:** Motion to approve the payment of bills made by Member Peterson seconded by Vice President Intili

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli  
NAYS: EXCUSED:

Treasurer, State of NJ (1Q marriages)	\$350.00
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**APPROVAL OF LICENSES:** Motion to approve the issuance of licenses made by Vice President Intili seconded by Member Peterson

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli  
NAYS: EXCUSED:

President Zaborowski opens the meeting to the public for discussion of public health matters pertaining to the Township.

Comments: Christine Egbert - 27 Sunset Dr

Had questions/concerns regarding masks. Answers were addressed by the Board

Terri Baird – 180 Parsippany Road

Inquired as to the timeframe of the “biological application” and what does “mandatory” look like? Answers were addressed by the Board

Motion to close the meeting to the public made by Vice President Intili seconded by Member Peterson

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli  
NAYS: EXCUSED:

Motion to adjourn the meeting made by Member Peterson seconded by Vice President Intili

Roll Call Vote: AYES: President Zaborowski, Vice President Intili, Members Peterson and Francioli  
NAYS: EXCUSED:

The meeting was closed at 8:55p.m.

4/ 1/2021

Township of Hanover  
Payment Detail Report

Bus. Type=ALL Lic. Type=ALL Inspector =ALL FROM 03/01/2021 TO 03/31/2021

Bus Name	Bus. Type	Lic. Type	Lic #	Exp. Date	Lic Fee	Late Fee	Misc Fee	Permit Fee	Lic Yr	Pay date	Cash	Check	Other	Total	Chk# Receipt#	Begin Date
7-ELEVEN	ELECTRONIC SMOKING	ELECTRONIC	6052	12/31/2022	750.00	0.00	0.00	0.00	2021	3/15/2021	0.00	750.00	0.00	750.00	0013	3/15/2021
SWIMQUEST & FIT @ UJC	PUBLIC REC. BATHING	POOL	6054	3/31/2022	300.00	0.00	0.00	0.00	2021	3/22/2021	0.00	300.00	0.00	300.00	1736	3/29/2021
SMOKEY BEAR SMOKE SHOP	ELECTRONIC SMOKING	ELECTRONIC	6053	12/31/2022	750.00	0.00	0.00	0.00	2021	3/12/2021	0.00	750.00	0.00	750.00	1050	3/29/2021
<b>Total: 3</b>					1,800.00	0.00	0.00	0.00	=	\$1,800.00	0.00	1,800.00	0.00	1,800.00		

## Hanover Township Public Health Nursing Report

March 2021

Contact tracing is moving along. The supervisor, Allison is managing assignments and informs me of details I need to follow up on. Presently we have 4 contact tracers, and we use them interchangeably between Hanover and Morris Twp. if one town has more than the other. One CT is Spanish speaking so that is very helpful in both towns.

There have been a few positive employees and remediation of the situation.

An email was sent to Mr. Giorgio with my recommendation for travel quarantine. 14 days quarantine or 10 quarantine with a PCR test on day 7-9 if negative they can return on day 11 continuing to watch for symptoms through day 14. This method is .3% equal to 14 days. Hanover Twp. is a small workforce, and we cannot afford to introduce illness to the building.

Continue to investigation other communicable disease: Lyme, other tick-borne illness and Hepatitis B

Ongoing collaboration with Hanover Township Public Schools and Hanover Regional High Schools continues. Work with Mr. Wasko and Mr. Mackey of Morris School District to uniform quarantine times following Spring Break. There is a different spring break for each district. Students will quarantine for 14 days following travel. The state guidelines for travel were developed with hopes adults would comply, not by any science like- Covid incubation is less than 14 days. It is not. Part of shortened quarantine is also the ability to watch for symptoms and signs through the 14<sup>th</sup> day. Students are not good reporters and cannot accurately fulfill this requirement. Unless the travel is essential, which NJ DOH list as what qualifies as essential, all students will quarantine for 14 days following travel out of the 4 listed area states. Staff will obtain a PCR test on 7<sup>th</sup> day and quarantine for 10 days. At the end of March, vaccinated staff were still expected to quarantine. We continue to remain in the yellow for the area of NJ (Northwest), and therefore the Matrix also supports 14 days following exposure as well. Ongoing calls with the school nurses and principals 7 days a week regarding new notification of positive cases.

Conversations with both districts about Prom, 8<sup>th</sup> grade dances and other activities have occurred. Collaborated with Chief Roddy and Assistant HO, Stephanie Gorman who weighed in on executive orders, provided guidance and suggestions to limit exposure and risk.

Immunization Audits are underway. Waiting on childcare follow up with audits and collecting records for primary schools.

Activity in childcare has increased. One childcare had to close for 14 days as they had cases in several classrooms and even continued to have positive cases following closure. Fortunately, due to the closure no additional people had to quarantine.

We have 1 outbreak in a LTC facility. The situation is stable and should resolve with little issue.

During a large volume seniors group call the president of the group asked if everyone on the call had at least 1 dose of vaccine and all concurred that was the case. The calls have subsided, and Diane Hertzig continues to be a great helping connecting the seniors to appointments. Ms. Hertzig even was able to assist Cedar Knolls adult day care with their last 10 appointments which was a huge relieve for the administrator there. Recently submitted a list of homebound people to Morris County for Homebound visits they have coordinated. Morris County / Carlos's office has partnered with Atlantic Health to provide home visits for Morris County homebound residents. But when I called many patients had already received the vaccine. Which is great news.

I will continue to provide support for the Megasite 2 days a month to support the community vaccination effort.

That is the summary of my activities- if you have any questions please just let me know.

Respectfully,

*Kathryn Whitehead, BSN, RN*

Public Health Nurse Supervisor

[kwhitehead@hanovertownship.com](mailto:kwhitehead@hanovertownship.com)



**COUNTY OF MORRIS  
DEPARTMENT OF LAW & PUBLIC SAFETY  
DIVISION OF PUBLIC HEALTH  
LOCAL PUBLIC HEALTH SERVICES**

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Morristown, NJ 07963  
(973) 630-5484  
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[www.morrishealth.org](http://www.morrishealth.org)

**Monthly Report of Activities Performed for the  
Township of Hanover Health Department**

**Month of March 2021**

Public Health Services Staff

Carlos Perez, Jr., Health Officer  
Stephanie Gorman, Asst. Health Officer  
Cindie Bella, Public Health Nurse Supervisor  
Kathleen Basile, Public Health Nurse  
Scott Aue, Chief REHS  
Jacqueline Bourdony, Senior REHS  
Kristina Favo, Health Education Field Representative  
Imge Uludogan, Health Education Field Representative, CHES  
Jessica Freer, Senior REHS  
Casey Brady, REHS  
Estefania Arango, REHS Trainee

**SECTION I. PUBLIC HEALTH ADMINISTRATION (HEALTH OFFICER) SERVICES**

Date	Activity
March 1, 2021 – March 31, 2021	<p data-bbox="592 338 1479 485">During the month of March 2021, the Health Officer maintained communication with the NJDOH, Public Health Nurse Supervisor, Board of Health President, and Township officials regarding COVID-19 case investigations, testing, and vaccination activities.</p> <p data-bbox="592 527 1479 632">The Health Officer continued to advocate for NJDOH assistance relative to COVID-19 including programmatic issues and need for funding to improve vaccination efforts.</p> <p data-bbox="592 674 1479 779">The Health Officer collected names of homebound elderly persons for a county initiative to provide J&amp;J COVID-19 vaccinations to the homebound elderly.</p> <p data-bbox="592 821 1479 884">The Health Officer performed required Township Health Department administrative tasks.</p> <p data-bbox="592 926 1479 957">The Health Officer attended the Township Board of Health meeting.</p>

**SECTION II. PUBLIC HEALTH ADMINISTRATION (ASST. HEALTH OFFICER) SERVICES**

Date	Activity
March 1, 2021 – March 31, 2021	<p data-bbox="596 1220 1482 1356">The Asst. Health Officer continued efforts relative to COVID-19 including maintaining ongoing communications with the NJDOH, Health Officer, Public Health Nurse Supervisor, and contact tracing staff.</p>



**SECTION III. HEALTH EDUCATION & PROMOTION ACTIVITIES**

Date/Staff	Activity
March 25, 2021 Imge Uludogan, Health Education Field Representative  Bonnie Smith, Health Education Field Representative  Kristina Favo, Health Education Field Representative	The Health Education, Field Representatives developed the biannual newsletter discussing COVID-19 topics such as vaccinations, double masking, and travel restrictions.

**Township of Hanover Health Department  
Monthly Activity Report**

**March 2021**

**Inspections**

<b><u>Establishment</u></b>	<b><u>Inspection Date</u></b>	<b><u>Inspection Sequence</u></b>	<b><u>Result</u></b>	<b><u>REHS</u></b>
Quick Chek	3/1/2021	follow-up	satisfactory	RH
Old Navy	3/1/2021	initial	satisfactory	RH
One Dollar Zone	3/3/2021	initial	satisfactory	RH
H2Ocean	3/3/2021	initial	satisfactory	RH
Cullins Café	3/8/2021	initial	satisfactory	RH
Whippany Fire Station	3/10/2021	pre-op	satisfactory	LP
Min Tea	3/10/2021	initial	conditional	RH
Hunan Wok	3/16/2021	initial	satisfactory	LP
H2Ocean	3/16/2021	follow-up	satisfactory	RH
My Special Spot	3/22/2021	initial	satisfactory	RH
Min Tea	3/24/2021	re-inspection	satisfactory	RH
Classic Café @ W.A.S.	3/25/2021	initial	satisfactory	LP
Powerhouse Fitness	3/26/2021	initial	conditional	RH
Café' 100	3/29/2021	initial	satisfactory	LP
TJ Maxx/ Home Goods	3/29/2021	initial	satisfactory	RH

**Establishments (new) approved to open:** Whippany Fire Station

**Establishments Out of Business:** Cedar Knolls Farm Market, Bin 37 (at Shop Rite, closed temporarily not sure when will re-open), Revolution Taco @ Michelle's Catering

**Temporary Retail License:** none

**Age Compliant Smoking Signage Inspections**

Whippany Lukoil	3/1/21	initial	satisfactory	LP
BP Gas Station	3/1/21	initial	satisfactory	LP
7/11 Store	3/8/21	initial	satisfactory	LP

**E-Cigarette Compliance Inspections**

7/11 Store	3/8/21	initial	satisfactory	LP
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Smokey Bear Smoke Shop, 86 Ridgedale Ave., unit 3, Cedar Knolls: Advised must secure Electronic Smoking Device License, compliance with Township of Hanover Code, Chpts. 336 & 337 is required.

Quick Chek, 2 S. Jefferson Rd., Whippany, Block 2902 Lot 4.01

Advanced Metabolic & Functional Medicine Ctr., 210 Malapardis Rd., CK, Block 1101 Lot 4.01

Mechanical Service Corp., 41 S. Jefferson Rd., Whippany, Block 3901 Lot 15

Golden Strength Inc., 53 S. Jefferson Rd., Suite E, Whippany, Block 3901 Lot 6

### **Site Plan Reviews (LP)**

Hanover Towne Center LLC, 851 Rt. 10, Whippany, PB# 21-2-1. Advised that as a Retail Food Establishment is planned; owner must contact HD. A plan review is required for compliance with Chapter 24: NJ Retail Food Code.

190 Park Ave. Redevelopers URE, 190 Park Ave. Hanover, PB#21-2-2. Advised applicant must contact the HD to clarify operation/use. Advised that any vending machines required yearly license.

### **Animal Incident Reports**

Dog bite incident (LP)

HD received a fax from MMC via Morris County Office of Health Management. A juvenile was bitten while playing at Bee Meadow School with a group of friends. Dog is licensed and has current rabies vaccination. Parent of the victim and dog owner were contacted. Ten day quarantine notice was issued to the owner.

### **Unsatisfactory Microbiological Results – Public Swimming Pools/Whirlpools Water**

**Establishment**

none

**Date**

### **Points of Interest**

Received, reviewed and approved Recreational Bathing License renewal applications for Greater Morristown YMCA and SwimQuest. Licenses issued. The Hanover Marriott has applied and paid for the license, but is on hold until later, as the pool is currently closed. (LP)

Received, reviewed and approved Electronic Smoking Device license application for Smokey Bear Smoke Shop, 86 Ridgedale Ave., Cedar Knolls. License issued. (LP)