

**MAY 26, 2022**

Regular Meeting of the Township Committee of the Township of Hanover, County of Morris and State of New Jersey was held on Thursday, May 26, 2022, at 6:00 o'clock in the evening, prevailing time, at the Municipal Building, 1000 Route 10, in said Township.

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**STATEMENT BY PRESIDING OFFICER:**

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by posting written notices and agenda of the meeting on the bulletin board in the Municipal Building, 1000 Route 10, Township of Hanover and by hand delivering, mailing or faxing such notice and agenda to the following newspapers:

**HANOVER EAGLE  
MORRIS COUNTY'S DAILY RECORD  
THE STAR LEDGER**

and by filing same with the Township Clerk.

(Signed) John L. Ferramosca, Mayor

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ROLL CALL: Committeemen Cahill, Gallagher, Mihalko and Mayor Ferramosca

ABSENT: Committeeman Francioli

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**PLEDGE OF ALLEGIANCE TO THE FLAG & OPENING PRAYER**

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**PRESENTATIONS:**

**RECOGNITION OF MEMBERS OF THE WHIPPANY & CEDAR KNOLLS FIRE DEPARTMENTS FOR ACTS OF VALOR AND COURAGE BY THE TOWNSHIP COMMITTEE AND DR. ROBERT D'EMIDIO, PRESIDENT OF THE 200 CLUB OF MORRIS COUNTY**

**PRESENTATION OF COMMUNITY SERVICE AWARD TO FORMER CULTURAL ARTS COMMITTEE MEMBER LOIS LEVENTHAL IN GRATEFUL RECOGNITION OF 25 YEARS OF OUTSTANDING SERVICE**

**PRESENTATION OF PROCLAMATION IN RECOGNITION OF THE FOLLOWING:**

**PROCLAMATION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER DECLARING JUNE 4, 2022 AS "NATIONAL GUN VIOLENCE AWARENESS MONTH" IN HANOVER TOWNSHIP**

**PROCLAMATION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER IN SUPPORT OF LGBTQ+ PRIDE MONTH**

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**PUBLIC HEARING:**

Township Clerk Krista DiGiorgio: Our Public Hearing on the submission of a Year 2022 Morris County Open Space Trust Fund Grant Application for the Acquisition of 7 Clay Street also known as Block 8401, Lot 5. At this time, I'd ask Mr. Giorgio, our Business Administrator to provide some information regarding the grant application.

Business Administrator Joseph Giorgio: Thank you very much Krista. I was reflecting today what this Township Committee and all previous Township Committees have done in the past 20 years in acquiring Open Space in Hanover Township, and I think it's impressive, just for a moment before we talk about the

Michalski property, to look back at some of the key acquisitions, and this is not all of them, some of the key acquisitions we've done since 1999. We have one piece of parcel, and by the way, all of these parcels were acquired with the cooperation and assistance of the Morris County Open Space Trust Fund Committee in providing us with grant funds, and also through the Green Acres Program of the NJDEP. We've had a very good partnership with both Morris County and the State of New Jersey in acquiring some key properties in Hanover Township, and I'd just like to mention some of these properties. The Herms property is a small triangular piece of property on Whippany Road near the entrance to Route 24 and Hanover Avenue. That was one of the first acquisitions through the County. The Muscarelle Tract, 195 acres near Morristown Municipal Airport. That was quite an acquisition. The Olson Paint and Preservative property which you may not know, but it's located directly across from Central Park on South Jefferson Road. Another piece of property known as the Iglar Tract, which is actually located on Townsend Avenue, right off of Ridgedale Avenue, and as a matter of fact, it is almost contiguous to the acquisition of the excess parcels of Route 24. The Blanchard Tract, approximately 14 acres on Eden Lane, the Sammarco property on Reynolds Avenue, the Wolfe property on Reynolds Avenue, the Felts property near Morristown Municipal Airport. Another parcel that we acquired through foreclosure, Gibraltar Savings and Loan also near Morristown Municipal Airport, and of course, the most impressive in recent years, the acquisition of the 74 acres of excess land that was destined for the Routes 24 and 178 extension.

So, let's focus now on the Michalski property. We entered into negotiations with John and Arlene Michalski in 2008 for the acquisition of their property which is 1.64 acres. We almost had an agreement. In fact, we received \$175,000 grant through the Morris County Open Space Preservation Fund, but then Mrs. Michalski had a change of heart. Her husband had gotten rid of all the rooster coops and Arlene wanted the opportunity to enjoy her garden, so we did continue negotiations through 2013 at which time we offered Mr. and Mrs. Michalski the opportunity of what is known as "life rights", in other words, live on the property and then at some point when you pass on, then the property becomes the Township of Hanover. That was never perfected although Arlene Michalski did give us a letter to indicate that the Township would have the right of first refusal when she passed on, and I'm sad to report that only recently, Arlene passed on and we've been talking about the acquisition now, the Michalski property with her brother who happens to be a Hanover Township resident and he seems to be very amenable to working with the Township on the acquisition.

So, we're in the process now of submitting another grant to the Morris County Open Space Trust Fund. That grant is due on Thursday, June 9<sup>th</sup>. It is for that reason that we need to conduct the public hearing tonight, to give members of the public an opportunity to address the Township Committee on any questions or comments they may have about the acquisition, but this would be a capstone in the acquisition because we have the Sammarco property, we have the Wolfe property which are contiguous to Bee Meadow Park. This certainly would be a definite addition for passive and possibly active recreation purposes and I know that's something that the Recreation Commissioners and the Township Committee will have to discuss in the future assuming that we get the grant money and assuming that we can negotiate a sale with the Executor of the estate, so um we have an application that we are going to put forward to the Morris County Open Space Trust Fund in the amount of \$225,000. We're going to support that with \$45,000 from the Township's Open Space Fund, and we're going to apply for Green Acres for additional funding, so Mr. Mayor, members of the Township Committee, I think this is a great step forward, it will add, hopefully will be successful, and a very important parcel of land. It's a beautiful tract I visited about two weeks ago, and it's just fantastic. Thank you very much Mayor.

Mayor Ferramosca: Thank you very much Mr. Giorgio for summarizing us the Township's commitment to Open Space. It has been significant as stated in your summary, and this piece of land that we're specifically addressing tonight would be very much a strategic acquisition because it would be increasing the size of the Premier Park which we have within Hanover Township Bee Meadow Park, so with that said...

Committeeman Mihalko: A question. Well, really, just for clarification, just to get it on the record, if we take this grant money, what limitations will be with the property? Will there be limitations? What can we do? What can we not do?

Mr. Giorgio: Mr. Mihalko, what I did when I put in the notice into the newspaper, because we have to advertise the notice of the public hearing, I indicated that it would be for passive and active recreation purposes, so we would have to talk to the Morris County Open Space Trust people and the Green Acres people to make a determination as what might be used with that property.

Mayor: Our approach would be flexible at this point.

Township Clerk DiGiorgio: I'm going to read into the record the Resolution authorizing the Public Hearing and submission of the Grant Application to the County of Morris Department of Planning and Preservation.

#### **RESOLUTION NO. 100-2022**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE CONVENING A PUBLIC HEARING ON THE SUBMISSION OF ONE (1) YEAR 2022 MORRIS COUNTY OPEN SPACE TRUST FUND APPLICATION, AND FURTHER AUTHORIZING ITS SUBMISSION TO THE MORRIS COUNTY DEPARTMENT OF PLANNING AND PRESERVATION RELATED TO THE TOWNSHIP'S PROPOSED ACQUISITION OF LOT 5 IN BLOCK 8401 AS SET FORTH ON THE TAX MAP OF THE TOWNSHIP OF HANOVER FOR PASSIVE AND ACTIVE RECREATIONAL USE AS PART OF THE "BEE MEADOW GREENWAY PHASE II" PROJECT**

**WHEREAS**, the Township Committee intends to submit one (1) year 2022 application to the Morris County Department of Planning and Preservation for funding assistance through the Morris County Open Space Trust Fund; and

**WHEREAS**, the subject open space property is located at 7 Clay Street in the Whippany Section of the Township; and

**WHEREAS**, formerly owned by John and Arlene Michalski the property is approximately 1.64 acres in size, and adjoins the Township's Bee Meadow Park; and

**WHEREAS**, the acquisition of the Michalski property, for passive and active recreational use, will be a unique opportunity for the Township to expand Bee Meadow Park, an existing municipal recreational facility in the heart of Hanover Township; and

**WHEREAS**, the application process requires that the governing body conduct a public hearing on the application to be submitted to the Morris County Department of Planning and Development; and

**WHEREAS**, the Township published a legal notice in the May 15, 2022 issue of the Daily Record advising the public that a hearing on the application would take place on the evening of May 26, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The governing body hereby authorizes the submission of a Year 2022 application to the Morris County Open Space Trust Fund Committee for the proposed fee simple acquisition of Lot 5 in Block 8401 located at 7 Clay Street in the Whippany Section of the Township. Lot 5 is approximately 1.64 acres in size.
2. The Township's Business Administrator is hereby directed to submit the application to the Morris County Department of Planning and Preservation on or before June 9, 2022 along with the official public hearing minutes, and the May 15, 2022 publisher's affidavit legal ad which advised the public of the May 26, 2022 public hearing date.
3. The governing body certifies that a public hearing on the application was conducted during the May 26, 2022 special, regular open public meeting of the Township Committee.
4. That a certified copy of this resolution shall be transmitted to the County of Morris along with one (1) application and all related documents.

Committeeman Gallagher made a motion to convene the Public Hearing and was seconded by Committeeman Cahill.

Terri Baird, 180 Parsippany Road, Whippany section of Hanover: Good evening, everyone. Could you please explain to me what the Phase II of the Bee Meadow, uhm, I didn't quite catch exactly what Krista just said, but it said something about toward the end, you said something about Phase II...

Ms. DiGiorgio: Of the Bee Meadow Greenway Phase II.

Ms. Baird: What is the Bee Meadow Greenway Phase II?

Joseph Giorgio: Well, the first Phase was the acquisition of the Sammarco property and the Wolfe property. This is now designated as the Phase II, the acquisition of the Michalski property. That was always in fact, Terri, when we applied for the grant in 2009, we had indicated that was Phase II at the time as well, so it would have been then a milestone in assembling those three properties, Sammarco, Wolfe and Michalski, so we've kept that designation intact.

Ms. Baird: Okay, and also could you please explain the difference between passive and active?

Mr. Giorgio: Passive recreation would be for preservation and conservation purposes, whereas, active would be something in the neighborhood of maybe putting in a playground, putting in an athletic field, so that's the difference between passive and active. Passive meaning no activity.

Ms. Baird: Right, so, because I keep hearing that the part about the active part, and it just seems that, well, everybody says how great Bee Meadow is. It is beautiful, it's the last passive area in Town that's not paved over with fields and you know, unnatural type of things, and I personally would prefer it to remain as passive as possible, because there is absolutely no place for any of the wildlife to go and the more that you consume their space, the further you push them into other people's yards and, you know, people get scared, they don't understand about, you know, the coyotes and the foxes and all that relationship that goes on down there and some people can you know be disgusted with me because of how I feel, but that's how I feel. These animals are being pushed out because you're covering over everything, you're opening everything up and they have no place to hide, so you know that's just how I feel about it so thank you very much.

Mr. Giorgio: Thank you Terri. Anyone else in chambers wishing to be heard concerning the proposed acquisition of the Michalski property?

Mayor Ferramosca moved to close the Public Hearing and was seconded by Committeeman Cahill.

Motion on Approval of Resolution Made by Mayor Ferramosca  
Seconded by Deputy Mayor Gallagher  
Yeas: Committeemen Cahill, Gallagher, Mihalko, Mayor Ferramosca  
Nays: None  
Absent: Committeeman Francioli  
Abstain: None

**So Approved.**

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**INTRODUCTION OF ORDINANCES:**

**ORDINANCE NO. 20-2022**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE AND INSTALLATION OF A NEW TELEPHONE SYSTEM FOR ALL MUNICIPAL BUILDING FACILITIES AS PART OF THE PHASE III IMPROVEMENT AND MODERNIZATION OF THE TOWNSHIP'S COMMUNICATIONS AND TECHNOLOGY INFRASTRUCTURE AND FURTHER APPROPRIATING THE SUM OF \$160,000.00 FROM THE TOWNSHIP'S 2022 CAPITAL IMPROVEMENT FUND AND ALL PRIOR YEARS FOR FINANCING THE TELEPHONE PROJECT**

**WHEREAS**, in the interest of public safety and the welfare of the Township of Hanover, its residents and the public in general, the Township Committee authorized the implementation of a multi-year, multi-phase project for the improvement and modernization of the Township's communications and technology infrastructure; and

**WHEREAS**, during calendar years 2020, 2021 and 2022, the Township implemented several projects including but not limited to the upgrading of the Police Department's radio communications system, the installation of a fiber optic network for security and telecommunications purposes and the installation of security cameras in the Township's parks and recreational facilities and at other critical infrastructure locations; and

**WHEREAS**, the January, 2020 Technology and Security Review Report prepared by the Township's technology consultant pointed to the fact that the current PBX system, installed approximately 20 years ago, and considered at the time to be state-of-the-art, is nearing the end of its useful life, in that replacement parts and equipment, including maintenance, will no longer be available by 2024; and

**WHEREAS**, with the Township's fiber optic network now in place, the installation of a new PBX system with Voice Over Internet Protocol (VOIP) will be enhanced leading to the reduction of both operational and maintenance costs in the years ahead.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

**SECTION 1.** The governing body hereby authorizes the acquisition and purchase of a new telephone system including all hardware, equipment and related appurtenances to be installed in all municipal building facilities including but not limited to the Municipal Building, Multi-Purpose Community Center, the Whippanong Library, Public Works Department Complex, Bee Meadow Pool and any other facility requiring telephones.

**SECTION 2.** For the financing of the purchase and installation of the new telephone system, there is hereby appropriated the sum of \$135,000.00 from the following sources:

From the 2022 Capital Improvement Fund and All Prior Years..... \$75,000.00  
From the 2022 Capital Improvement Fund Unallocated Reserve.....\$25,000.00  
From the 2022 Current Fund Capital Improvement Account # 0059....\$60,000.00  
Total.....\$160,000.00

**SECTION 3.** The Department of Administration is hereby authorized and directed to purchase the new telephone system by publicly advertising for the receipt of sealed competitive bids, all in accordance with the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq., or by utilizing the procurement services through an approved Cooperative Pricing System authorized by the State of New Jersey, through a National Cooperative Purchasing Program authorized in accordance with N.J.S.A. 52: 34-6.2 (3), or through a valid and current State Contract approved by the Cooperative Purchasing System of the Division of Purchase and Property in the Department of the Treasury.

**SECTION 4.** This ordinance shall take effect in accordance with law.

The Ordinance and Notice of Introduction will be published in full in the Daily Record in accordance with the law. Public Hearing is scheduled for June 9, 2022 at 7:00 pm.

Motion Introduction Moved by Deputy Mayor Gallagher  
Seconded by Committeeman Mihalko  
Yeas: Committeemen Cahill, Gallagher, Mihalko and Mayor Ferramosca  
Nays: None  
Absent: Committeeman Francioli  
Abstain: None

**So Introduced.**

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**RESOLUTIONS AS A CONSENT AGENDA:**

**RESOLUTION NO. 101-2022**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER IN THE COUNTY OF MORRIS ENDORSING AND SUPPORTING THE PRELIMINARY PREFERRED ALTERNATIVE, ALTERNATIVE 3 (REVISED) FOR IMPROVEMENTS TO THE STATE ROUTE 24/COLUMBIA TURNPIKE (CR10)/PARK AVENUE (623) INTERCHANGE AND URGING THE COUNTY OF MORRIS TO APPLY FOR FUNDING THE NEXT PHASE OF WORK THROUGH THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY**

**WHEREAS,** The New Jersey Department of Transportation (NJDOT) prepared an extensive Concept Development Report for Improvements at the State Route 24/Columbia Turnpike (CR 510) / Park Avenue (CR 623) Interchange to find solutions to continued safety concerns at said intersection; and

**WHEREAS,** The NJDOT Study began April 27, 2016 and included meetings with Local Municipal Officials, both elected and professional staff; and

**WHEREAS,** The NJDOT reviewed sixteen (16) different alternatives for the interchange, narrowing their analysis to four (4) alternatives that were presented to the County and Municipalities August 17, 2017 at the Florham Park Municipal Building; and

**WHEREAS,** at that August 17, 2017 Municipal Officials Meeting, Alternative 3 was selected as the best solution to progress as it provides the needed improvement to traffic safety at the interchange, has the least environmental

impacts, and was the most economical in cost. The NJDOT continued work on the Preliminary Preferred Alternative; and

**WHEREAS**, The NJDOT conducted a virtual Local Officials meeting on September 25, 2020 to present the final version of Alternate 3, now considered the Preliminary Preferred Alternative; and

**WHEREAS**, The NJDOT conducted a final virtual Public Information Center (PIC) from November 30, 2020 to December 14, 2020 to allow the public to view and comment on the Preliminary Preferred Alternative; and

**WHEREAS**, the NJDOT finalized Concept Development Report for Improvements at the Route 24 / Columbia Turnpike / Park Avenue Interchange in January 2021; and

**WHEREAS**, the NJDOT has turned over management of the Preliminary Engineering, Final Design, Right of Way acquisition and Construction phases to the County of Morris; and

**WHEREAS**, the County plans to request funding for the next phase of work, Preliminary Engineering, through the North Jersey Transportation Planning Authority that requires resolutions of support from each municipality (Borough of Florham Park, Township of Hanover, Borough of Madison and the Township of Morris), directly impacted by the project; and

**WHEREAS**, this Resolution of Support specifically supports the Preliminary Preferred Alternative advance to the Preliminary Engineering phase of work, with the understanding that effort will include public official and general public meetings for input relative to specific design elements or concerns from the public.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That the governing body supports the Preliminary Preferred Alternative (PPA) Alternative 3 (Revised) as outlined in the January, 2021 report authored by IH Engineers, PC for the New Jersey Department of Transportation.
2. That certified copies of this resolution shall be transmitted to the Clerk of the Morris County Board of County Commissioners and to the Municipal Clerks of the Boroughs of Florham Park and Madison and the Township of Morris for distribution to their respective Mayors and governing bodies.

Mayor: I've got a comment on 101-2022 is a significant safety improvement for not just for residents of Hanover Township but adjoining Townships to include Morris Township, as well and Florham Park. This is a very, very important initiative that the County is undertaking, and Hanover has been taking a leadership position on this, and we encourage it, and we look forward this evening for the support of the Township Committee on this Resolution.

#### **RESOLUTION NO. 102-2022**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER PROMOTING JAIME GETSINGER TO THE POSITION OF FULL-TIME RECREATION DEPARTMENT OFFICE MANAGER/RECREATION COMMISSION SECRETARY FOR A SIX (6) MONTH PROBATIONARY PERIOD COMMENCING JULY 1, 2022 AND ENDING JANUARY 1, 2023 AND ESTABLISHING HER COMPENSATION AT \$24.73 PER HOUR, OR IF ANNUALIZED, A SALARY OF \$45,000.00, IN ACCORDANCE WITH JOB GROUP IV UNDER SCHEDULE "B" AND SALARY GUIDE "C" OF SALARY ORDINANCE NO. 15-2021**

**WHEREAS**, with the retirement of Dinah Schill as the Recreation Department's Office manager/Recreation Commission Board Secretary effective,

July 1, 2022 it is essential to the organizational structure of the Recreation and Park Administration Department to fill the vacancy; and

**WHEREAS**, pursuant to Section 201.7 of the Township's Employee Personnel and Policies and Procedures Manual/Handbook entitled Recruitment and Hiring, notice of the open position was posted on the Township's bulletin board and the Township's website; and

**WHEREAS**, four (4) applications were received by the Recreation and Park Administration Department; and

**WHEREAS**, of the four candidates, the Superintendent and the Township's Human Resources Manager interviewed Jaime Getsinger, a Recreation Clerk/Account Clerk in the Recreation and Park Administration Department, whom they believed had the necessary job skills, knowledge and experience to fill the position of full-time Recreation Department Office Manager/Recreation Commission Secretary; and

**WHEREAS**, during its May 17, 2022 regular meeting, the Board of Recreation Commissioners concurred with the recommendation of Denise Brennan, the Superintendent of the Recreation and Park Administration Department that Jaime Getsinger should be elevated and promoted to the position of Recreation Department Office Manager/Recreation Commission Secretary; and

**WHEREAS**, it is the intention of the Township Committee to accept the recommendation of the Board of Recreation Commissioners and the Superintendent that **Ms. Getsinger** be appointed to fill the full-time position upon the retirement of Ms. Schill on July 1, 2022; and

**WHEREAS**, the position of full-time Recreation Department Office Manager/Recreation Commission Secretary is classified as falling within Job Group IV under Schedule "B" and Salary Guide "C" of Salary Ordinance No. 15-2021 with a salary range of \$31,800.00 to \$64,914.00.00; and

**WHEREAS**, **Ms. Getsinger** shall commence her duties as the full-time Recreation Department Office Manager/Recreation Commission Secretary and act in that position in a probationary capacity for a six (6) month probationary period beginning on July 1, 2022 and ending on January 1, 2023, subject to the terms and conditions set forth below; and

**WHEREAS**, it is the recommendation of the Superintendent, with the concurrence of the Township Committee, that **Ms. Getsinger** possesses the necessary job skills, knowledge experience and expertise to perform the duties and responsibilities of the position set forth herein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That **Jaime Getsinger** residing at 6 Kathryn Drive in Whippany, New Jersey 07981 is hereby appointed to serve as the full-time Recreation Department Office Manager/Recreation Commission Secretary for a six (6) month probationary period commencing on July 1, 2022 and ending on Sunday January 1, 2023 subject to the terms and conditions set forth herein. In accordance with Job Group IV under Schedule "B" and Salary Guide "C" of Salary

Ordinance No. 15-2021, **Ms. Getsinger** shall receive a salary based on the rate of \$24.73 per hour or, if annualized a salary of \$45,000.00 per annum.

2. Upon satisfactorily completing the six (6) month probationary period, **Ms. Getsinger** shall be eligible for reappointment to serve as a full-time Recreation Department Office Manager/Recreation Commission Secretary and receive a salary increase to \$47,000.00 per annum at the rate of \$25.83 per hour on January 1, 2023, subject to the approval of the Township Committee. Pursuant to Township policy, **Ms. Getsinger** shall not be entitled to receive any other salary increases other than the annual cost of living adjustments that may be granted to non-union civilian employees by the Township Committee in accordance with provisions of the salary ordinance.
3. **Ms. Getsinger** shall be subject to the requirements of the Employee Job Performance Evaluation System as described in full in Section 201.24 of the Township of Hanover Employee Personnel Policies and Procedures Manual. At least twenty (20) working days prior to the end of the probationary period, it shall be the responsibility of the Chief to complete a written Job Performance Evaluation. In the event that **Ms. Getsinger** receives an unsatisfactory evaluation during the probationary period she shall cease to serve as the probationary full-time Recreation Department Office Manager/Recreation Commission Secretary and be reclassified to her former position as Recreation Clerk/Account Clerk under Job Group III.
4. **Ms. Getsinger** shall continue to receive health and dental benefits, sick leave and vacation time, and other such terms and conditions of employment as provided for and in compliance with current Township ordinances and the current Township of Hanover Employee Personnel Policies and Procedures Manual applicable to the Township's non-union civilian employees, and applicable law.
5. To the extent the terms of this resolution are inconsistent with applicable law, applicable law shall control, but all other provisions of this resolution that are not inconsistent with applicable law shall continue in full force and effect.
6. Unless otherwise stated to the contrary, **Ms. Getsinger** shall be subject to the applicable terms and conditions of employment for probationary, non-union civilian employees set forth in the Township's Personnel Policies and Procedures Manual/Handbook and, in applicable law. Nothing herein shall be construed to in any way vary, amend or modify **Ms. Getsinger's** status as an employee at-will of the Township.
7. Certified copies of this resolution shall be transmitted to **Ms. Getsinger**, the Superintendent of the Recreation and Park Administration Department, the HR Manager and Township's Chief Municipal Finance Officer for reference and information purposes.

#### RESOLUTION NO. 103-2022

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER PROMOTING BRITTANY HEFFLER TO THE POSITION OF FULL-

**TIME RECREATION CLERK/ACCOUNT CLERK FOR A SIX (6) MONTH  
PROBATIONARY PERIOD COMMENCING JULY 1, 2022 AND ENDING  
JANUARY 1, 2023 AND ESTABLISHING HER COMPENSATION AT \$20.90 PER  
HOUR, OR IF ANNUALIZED, A SALARY OF \$38,000.00, IN ACCORDANCE  
WITH JOB GROUP III UNDER SCHEDULE "B" AND SALARY GUIDE "C" OF  
SALARY ORDINANCE NO. 15-2021**

**WHEREAS**, with the appointment of Jaime Getsinger to serve as the Recreation Department's Office Manager/Recreation Commission Board Secretary effective July 1, 2022, Ms. Getsinger's position as Recreation Clerk/Account Clerk is vacant; and

**WHEREAS**, it is essential to the organizational structure of the Recreation and Park Administration Department to fill the vacant Recreation Clerk/Account Clerk position to maintain the organizational strength of the Department; and

**WHEREAS**, pursuant to Section 201.7 of the Township's Employee Personnel and Policies and Procedures Manual/Handbook entitled Recruitment and Hiring, notice of the open position was posted on the Township's bulletin board and the Township's website ; and

**WHEREAS**, the Superintendent and the Township's Human Resources Manager interviewed **Brittany Heffler**, the part-time Dial-A-Ride Dispatcher in the Recreation and Park Administration Department, whom they believed has the necessary job skills, knowledge and experience to fill the position of full-time Recreation Clerk/Account Clerk; and

**WHEREAS**, during its May 17, 2022 regular meeting, the Board of Recreation Commissioners concurred with the recommendation of Denise Brennan, the Superintendent of the Recreation and Park Administration Department that Brittany Heffler should be elevated and promoted to the position of Recreation Clerk/Account Clerk; and

**WHEREAS**, it is the intention of the Township Committee to accept the recommendation of the Board of Recreation Commissioners and the Superintendent that **Ms. Heffler** be appointed to fill the full-time position upon the elevation of Ms. Getsinger on July 1, 2022; and

**WHEREAS**, the position of full-time Recreation Clerk/Account Clerk is classified as falling within Job Group III under Schedule "B" and Salary Guide "C" of Salary Ordinance No. 15-2021 with a salary range of \$29,330.00 to \$59,777.00; and

**WHEREAS**, **Ms. Heffler** shall commence her duties as the full-time Recreation Clerk/Account Clerk and act in that position in a probationary capacity for a six (6) month probationary period beginning on July 1, 2022 and ending on January 1, 2023, subject to the terms and conditions set forth below; and

**WHEREAS**, it is the recommendation of the Superintendent, with the concurrence of the Township Committee, that **Ms. Heffler** possesses the necessary job skills, knowledge experience and expertise to perform the duties and responsibilities of the position set forth herein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

- 1 That **Brittany Heffler** residing at 46 Summit Avenue in Cedar Knolls, New Jersey 07927 is hereby appointed to serve as the full-time Recreation Clerk/Account Clerk for a six (6) month probationary period commencing on Friday, July 1, 2022 and ending on Sunday January 1, 2023 subject to the terms and conditions set forth herein. In accordance with Job Group III under Schedule "B" and Salary Guide "C" of Salary Ordinance No. 15-2021, **Ms. Heffler** shall receive a salary based on the rate of \$20.90 per hour or, if annualized a salary of \$38,000.00 per annum.
- 2 Upon satisfactorily completing the six (6) month probationary period, **Ms. Heffler** shall be eligible for reappointment to serve as a full-time Recreation Clerk/Account Clerk and receive a salary increase to \$40,000.00 per annum at the rate of \$21.98 per hour on January 1, 2023, subject to the approval of the Township Committee. Pursuant to Township policy, **Ms. Heffler** shall not be entitled to receive any other salary increases other than the annual cost of living adjustments that may be granted to non-union civilian employees by the Township Committee in accordance with provisions of the salary ordinance.
- 3 **Ms. Heffler** shall be subject to the requirements of the Employee Job Performance Evaluation System as described in full in Section 201.24 of the Township of Hanover Employee Personnel Policies and Procedures Manual. At least twenty (20) working days prior to the end of the probationary period, it shall be the responsibility of the Superintendent to complete a written Job Performance Evaluation. In the event that **Ms. Heffler** receives an unsatisfactory evaluation during the probationary period she shall cease to serve as the probationary full-time Recreation Clerk/Account Clerk and be reclassified to her former position as the former part-time Dial-A-Ride Dispatcher.
- 4 **Ms. Heffler** shall be eligible to receive health and dental benefits, sick leave and vacation time, and other such terms and conditions of employment as provided for and in compliance with current Township ordinances and the current Township of Hanover Employee Personnel Policies and Procedures Manual applicable to the Township's non-union civilian employees, and applicable law. **Ms. Heffler** shall be entitled to receive 3 vacation days during Calendar year 2022 but shall not be permitted to utilize these days until she has completed her six (6) month probationary period and receives a satisfactory job performance evaluation. In addition, **Ms. Heffler** shall be eligible to earn and accrue .5 sick leave days per month up to six (6) sick leave days in each calendar year of service.
- 5 To the extent the terms of this resolution are inconsistent with applicable law, applicable law shall control, but all other provisions of this resolution that are not inconsistent with applicable law shall continue in full force and effect.
- 6 Unless otherwise stated to the contrary, **Ms. Heffler** shall be subject to the applicable terms and conditions of employment for probationary, non-union civilian employees set forth in the Township's Personnel Policies and Procedures Manual/Handbook and, in applicable law. Nothing herein shall be construed to in any way vary, amend or modify **Ms. Heffler's** status as an employee at-will of the Township.

7 Certified copies of this resolution shall be transmitted to **Ms. Heffler**, the Superintendent of the Recreation and Park Administration Department, the HR Manager and Township's Chief Municipal Finance Officer for reference and information purposes.

**RESOLUTION NO. 104-2022**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT WITHOUT COMPETITIVE BIDDING IN AN AMOUNT NOT TO EXCEED \$80,300.00 TO KEVIN K. NOLLSTADT, PE,CFM, A PROFESSIONAL ENGINEER LICENSED BY THE STATE OF NEW JERSEY AND THE FIRM OF MOTT MACDONALD, LLC IN THE PERFORMANCE OF DESIGN AND CONSTRUCTION PHASE SERVICES FOR IMPROVEMENTS TO THE HORSE HILL ROAD AND SADDLE ROAD DRAINAGE SYSTEM, ALL IN ACCORDANCE WITH THE LOCAL PUBLIC CONTRACTS LAW AT N.J.S.A. 40A:11-5.(1)(a)(i) AND THE PAY-TO-PLAY PROVISIONS AT N.J.S.A. 19:44A-20.5 AND N.J.S.A. 19:44A-20.26 ET SEQ.**

**WHEREAS**, the intersection of Horse Hill and Saddle Roads in the Cedar Knolls Section of the Township frequently experiences flooding especially during major storm events; and,

**WHEREAS**, the likely cause of flooding in the area is due to an inadequate drainage system and a significant watershed contributing surface runoff; and

**WHEREAS**, it is the intention of the Township to analyze the existing drainage system and design improvements to increase capacity and reduce the frequency of significant flooding in the Horse Hill and Saddle Road area; and

**WHEREAS**, the Township has utilized the professional engineering services of Mott MacDonald on various projects, whose members are professional engineers licensed by the State of New Jersey, and have demonstrated knowledge, experience and expertise in the field of storm water management; and

**WHEREAS**, in this regard, the Township Engineer requested that **Kevin K. Nollstadt, PE, CFM of Mott MacDonald** submit a proposal and quotation to provide storm water design and construction phase services related to improving the drainage system at the intersection of Horse Hill and Saddle Roads; and

**WHEREAS**, the Township Engineer advised the Business Administrator that he has reviewed the March 11, 2022 proposal and quotation submitted by **Mr. Nollstadt** and recommends that a professional services agreement be awarded to **Mr. Nollstadt** and the firm of **Mott MacDonald** to perform the scope of services outlined in the proposal; and

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5.(1)(a)(i) requires that the resolution authorizing the award of contracts for "professional services" without competitive bidding, and the contract itself must be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with the recommendation of the Township Engineer, the governing body hereby awards a professional services contract to **Kevin K. Nollstadt, PE, CFM**, a professional engineer licensed by the State of New Jersey, and the firm of **Mott MacDonald** with offices located at 412 Mount Kemble Avenue, Suite G22 in Morristown, New Jersey 07960 for the purpose of performing the following Horse Hill Road and Saddle Road drainage design scope of services, all in accordance with Mr. Nollstadt's March 11, 2022 proposal and quotation:

A. Phase I-Data Collection and Survey.....	\$ 9,000.00
B. Phase II-Analysis and Design.....	\$18,400.00
C. Phase III-Permitting and Construction Documents..	\$14,900.00
D. Phase IV-Bid and Construction Phase Services.....	<u>\$38,000.00</u>
Total:	\$80,300.00

2. The total contract amount shall not exceed the lump sum amount of \$80,300.00.

3. The Mayor and Township Clerk are hereby authorized and directed to execute a professional services agreement by and between the Township and **Mott MacDonald** in an amount not to exceed \$80,300.00.

4. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law at N.J.S.A. 40A:11-1 et seq.

5. That a brief notice of this award shall be published in the Daily Record as required by law within ten (10) days of its passage.

6. That certified copies of this resolution shall be transmitted to the Township Engineer, the Township's Chief Municipal Finance Officer and **Mr. Nollstadt** for reference and information purposes.

**RESOLUTION NO. 105-2022**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AUTHORIZING THE BUSINESS ADMINISTRATOR TO ISSUE A PURCHASE ORDER TO JOHNSTON COMMUNICATIONS (A/K/A JCT SOLUTIONS) FOR THE PURCHASE OF A NEW BURGLAR AND FIRE ALARM SYSTEM AND ALL RELATED EQUIPMENT TO BE INSTALLED IN VARIOUS TOWNSHIP BUILDINGS AND FACILITIES IN AN AMOUNT NOT TO EXCEED \$89,656.53 PURSUANT TO CONTRACT NO. 8-UCCP 23-2021 ISSUED BY THE COUNTY OF UNION COOPERATIVE PRICING SYSTEM**

**WHEREAS**, the Township of Hanover is a member of the Union County Cooperative Pricing System (8UCCP); and

**WHEREAS**, the Cooperative Pricing System is administered by the County of Union, as the Lead Agency; and

**WHEREAS**, the Lead Agency prepares bid specifications, advertises for bids, receives and evaluates bids and awards contracts pursuant to the Local Public Contracts Law at N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Lead Agency has awarded a contract to **Johnston Communications (A/K/A JCT Solutions)**, the lowest responsive and responsible bidder for the purchase and installation of security cameras under the following:

**Contract No. 8-UCCP 23-2021 Electronic Network Equipment, Security and Cabling; and**

**WHEREAS**, the Township of Hanover, as the Contracting Unit, is desirous of utilizing Contract No. 8-UCCP 23-2021 for the purpose of purchasing and installing a new burglar and fire alarm system and all related equipment and appurtenances to be installed in various Township buildings and facilities in the Township; and

**WHEREAS**, the Township solicited a quotation and proposal for the scope of services described above from **Johnston Communications** and determined that the quotation of **Johnston Communications**, is most advantageous price and other factors considered; and

**WHEREAS**, N.J.A.C. 5:34-7.11(c) states in pertinent part that if the Township, as a registered member of a Cooperative Pricing System wishes to purchase an item awarded by the Lead Agency, and the cost of the item exceeds the bid threshold, then the contract must be awarded by resolution of the governing body in accordance with N.J.S.A. 40A: 11-4a.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with the award of a contract by the County of Union Cooperative Pricing System (8-UCCP), acting as the Lead Agency, the governing body hereby authorizes the Business Administrator to issue a Purchase Order for the purchase of a new burglar and fire alarm system and all related equipment and appurtenances to be installed in various buildings and facilities of the Township from **Johnston Communications (A/K/A JCT Solutions)** located at 36 Commerce Street in Springfield, New Jersey 07081 under Contract No. 8-UCCP 23-2021 entitled "Electronic Network Equipment, Security and Cabling".
2. The total amount of the purchase order shall not exceed \$89,656.53 for the purchase and installation of the new burglar and fire alarm system and all related labor, material and equipment costs, in accordance with **Johnston Communications'** quotation dated November 23, 2021, a copy of which is on file in the Business Administrator's Office.
3. That certified copies of this resolution shall be transmitted to the Chief of Police Township, Engineer, the Township's Chief Municipal Finance Officer and **Johnston Communications** for reference and action purposes.

#### **RESOLUTION NO. 106-2022**

#### **A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN 26 PARSIPPANY ROAD AND THE TOWNSHIP OF HANOVER FOR A PUBLIC-PRIVATE PARTNERSHIP AND THE CONSTRUCTION OF SIDEWALKS ALONG A PORTION OF PARSIPPANY ROAD**

**WHEREAS**, the Township of Hanover seeks to promote pedestrian access and conductivity throughout the Township; and

**WHEREAS**, the recent development approval of a 129 multi-family unit development on Parsippany Road provided on-site pedestrian sidewalks and an opportunity to revitalize the property commonly known as Corporate Mailings; and

**WHEREAS**, the Mayor and Township Committee, stressing the need for conductivity, have requested, and the developer has agreed, to enter into a joint venture so that the Township and the developer will construct sidewalks connecting 26 Parsippany Road to the Quick Check location on Parsippany Road, with appropriate sidewalk access; and

**WHEREAS**, the Township of Hanover and the developer have agreed to equally share the cost of the construction of sidewalks for this project to enhance the public access and safety in this area of the Township on Parsippany Road.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey, that the Administration is hereby authorized to enter into a Memorandum of Understanding, subject to engineering and legal approval, which would authorize the Township to contribute one-half of the cost of the construction of sidewalks from 26 Parsippany Road to the Quick Check location on Parsippany Road.

**BE IT FURTHER RESOLVED** that a portion of this funding for this project will come out of the funds that were budgeted for the installation of sidewalks within the Township and if permitted under the Township's affordable housing spending plan, out of the Township's affordable housing trust fund.

Motion made by Committeeman Gallagher to approve Resolutions as a Consent Agenda.  
Seconded by Committeeman Mihalko  
So Ordered.  
Voice vote. All in Favor.

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**OPEN TO THE PUBLIC**

Motion made by Member Gallagher to Open to the Public and seconded by Member Cahill and unanimously passed.

Terri Baird, 180 Parsippany Road, Whippany: The member of the public is here. I have two questions. One is in regard to the 101-2022. Could you please explain whether that flyover is taking a Florham Park property or is it taking a Hanover Township property?

Mayor: This is not at the point of a definitive taking of property. This is commencing the study to make the determination, but the route specifically that is being evaluated at this point would be a piece of property between the boundary of Hanover Township and Florham Park.

Ms. Baird: So, it's actually on Florham Park property then. I couldn't tell from the map, that's all, okay, and the other question is in regard to 106-2022, the memorandum of understanding with 26 Parsippany Road. Could you please explain that about the sidewalk?

Mayor: Yes, 106-2022, this is something I think that Mr. Semrau can help us in terms of going over the specifics as to it's a private/public sector partnership.

Fred Semrau, Esq.: Yes Mayor, it's something that you and Mr. Gallagher had asked about as part of the subcommittee because this has to do with corporate mailings. The approvals for corporate mailings, all that the board could do is ask for sidewalks on the property, but it was pointed out by the Mayor and Mr. Gallagher that they really wanted that sidewalk connectivity up to the QuickChek. So, the Township Committee expressed concerns about that from a safety standpoint, and working with Gerry Maceira, we went back to the developer and negotiated an agreement whereby the developer will, per Gerry's sort of specifications, build the sidewalk, which will not be on the corporate mailings property but will connect from corporate mailings to the QuickChek including all the aprons and things like that of driveways and the Township and corporate mailings will share the cost. We're going to see if any part of the cost can be from which wouldn't even be taxpayer dollars, the Affordable Housing Trust fund, because it was an affordable housing project but overall, it would be a 50/50 share with corporate mailings. They've agreed to contribute 50 percent do the work the Township would reimburse. There was money Gerry Maceira indicated that was put aside for new sidewalks, so now we're doing it at 50 cents on a dollar for a key portion it'll be up to the Township to get the approval of the residents to let us construct those sidewalks but to really for the benefit of the residents as well and the community, so that's the agreement and corporate mailings have signed off on it and that's after they got their approvals you know to make sure.

Ms. Baird: So now the sidewalk will connect all the way to the bridge then...

Ms. Semrau: Well, Gerry...

Ms. Baird: Or is there a spot by the bridge that...

Ms. Semrau: I'll leave that to Gerry, I don't want to misspeak.

Gerry Maceira, Township Engineer: Which way by Parsippany Road? Yes, once you get off the bridge, you're into that railroad area across the railroad tracks it's a little undefined area there but yes, there will be a direct sidewalk connection from Mount Pleasant Avenue all the way up..

Ms. Baird: All the way up okay. Thank you.

Deputy Mayor Gallagher: John can I jump in really quick?

Mayor: Sure, please.

Deputy Mayor: Terry there's one more important part. We spent a lot of time on this area, and since I was in my last year on the Board of Ed, we discussed safe right of passage especially for our children from Memorial Junior School all the way over to QuickChek. But what we also worked out with the Silverman Group is getting that piece of property next to the Silverman Group, and if you walk, and I have many, many times, and I have new photos, because in front of those two homes that we're discussing, there's not even a shoulder, so we can make the nicest sidewalk in the world and then, boom it stops, there's no shoulder, then how are the children going to get to QuickChek? But what we discussed too is the worst part of that besides the two houses is that turn is really nasty on Parsippany Road, so because it's going to be ours, with an agreement we have with Silverman, we discussed with Silverman putting a beautiful sidewalk through that piece of property which will keep the children and the families probably 40-50 feet away from Parsippany Road, so we're working on big picture, safe passage.

Ms. Baird: Yeah, I remember the Board of Adjustment meeting that we had come up a lot about the disconnect between the sidewalk I think, and there was nothing they could do with it at the time..

Deputy Mayor: We're going to connect it, what it takes.

Ms. Baird: Okay. thank you.

Mayor: Thank you. Good evening. Any other member of the public would like to address the Township Committee at this time please do so by providing your name and address at the podium. Seeing none, I'd like a motion to close this portion of the meeting.

Motion to close this portion of the meeting was made by Member Cahill and seconded by Member Gallagher and was unanimously passed.

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**ADJOURNMENT**

Motion made to close meeting at 7:53 p.m. was made by Member Gallagher and seconded by Member Mihalko and unanimously passed.

TOWNSHIP COMMITTEE  
TOWNSHIP OF HANOVER  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

  
Krista M. DiGiorgio, Township Clerk