

NOVEMBER 28, 2018

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, NOVEMBER 28, 2018 at 8:30 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Dittrick; Members Byrne, Corona and Kuehner; Michael C. Wynne, P.E., Executive Director; Christopher Falcon, Esq.; Silvio Esposito, Treasurer and Brian Cahill, Township Liaison

ABSENT: Member Fashano

STATEMENT OF PRESIDING OFFICER

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS  
MORRIS COUNTY DAILY RECORD

(Signed) Chairman  
Dennis Dittrick

Chairman Dittrick opened the meeting to the public at 8:30 pm. A public hearing was held on the adoption Resolution No. 53-18 Adoption of the Budget for 2019 fiscal year. There were no comments made by the public after the Resolution was public noticed. The Executive Director closed the public comment period. The Executive Director read the Resolutions onto the record. The Executive Director asked for a motion to approve Resolution No 53-18. A motion was made by Member Corona.

**RESOLUTION NO. 53-18**

**A RESOLUTION ADOPTING THE BUDGET OF THE HANOVER SEWERAGE**

*AUTHORITY FOR THE YEAR ENDED NOVEMBER 30, 2019*

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2018 and ending November 30, 2019 has been presented for adoption before the Members of the Hanover Sewerage Authority at its meeting of November 28, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget for adoption reflects Total Revenues of \$7,215,315.00, Total Appropriations including any Accumulated Deficit, if any, of \$9,215,315.00 and Total Unreserved Retained Earnings utilized of \$2,000,000.00 and

WHEREAS, the Capital Budget as introduced as presented for adoption reflects Total Appropriations of \$6,160,000.00 and Total Unreserved Retained Earnings utilized of \$-0-; and

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby adopted as follows:

REVENUES

Anticipated Revenues \$7,215,315.00

TOTAL REVENUES \$7,215,315.00

UNRESERVED RETAINED EARNINGS

Unreserved Retained Earnings \$2,000,000.00

TOTAL UNRESERVED RETAINED EARNINGS \$2,000,000.00

APPROPRIATIONS

Operating \$ 953,115.00

Cost of Providing Services 4,617,200.00

Debt Service and Other Reserves 3,645,000.00

TOTAL APPROPRIATIONS \$9,215,315.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby adopted in the amount of \$6,160,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

DATED: November 28, 2018

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member Kuehner seconded. Ayes: Chairman Dittrick, Member Byrne, Corona and Kuehner . Absent: Member Fashano.

The Executive Director, Michael Wynne, noted that the following correspondence was received:

## **COMMUNICATIONS**

### **1. MOTT MACDONALD**

- a. 10/24/2018 Email re: 325 Whippany Crossing
- b. 10/31/2018 Email re: Red Bulls
- c. 11/05/2018 Email re: Johnstone Supply
- d. 11/05/2018 Letter re: Engineering Proposal Contract 45
- e. 11/06/2018 Letter re: Engineering Proposal Contract 43
- f. 11/14/2018 Email re: Kiddie Academy
- g. 11/19/2018 Email re: 91-93 Horsehill Rd

### **DEPARTMENT OF COMMUNITY AFFAIRS**

- a. 11/19/2018 Email re: FY 2019 Approved Budget

### **ASSOCIATION OF ENVIRONMENTAL AUTHORITIES**

- a. 10/22/2018 Letter re: AEA Commissioners dinner
- b. 10/25/2018 Letter re: AEA Commissioners Dinner

### **VERITEXT**

- a. 11/02/2018 Transcript re: HSA 10/24/2018 Meeting

The Executive Director asked for a motion to approve the following Resolution. A motion was made by Member Corona.

Resolution No. 52-18

**RESOLUTION AUTHORIZING THE HANOVER SEWERAGE AUTHORITY TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH THE COUNTY OF MORRIS IN CONJUNCTION WITH THE SUPERSTRUCTUR REPLACEMENT OF RIDGEDALE AVENUE BRIDGE 1400-376 OVER THE WHIPPANY RIVER IN THE TOWNSHIP OF HANOVER, COUNTY OF MORRIS, NEW JERSEY**

WHEREAS, the Hanover Sewerage Authority desires to encase their 14” gravity sewer main to prevent further deterioration in the streambed and rehabilitate a 48” manhole in conjunction with the Superstructure Replacement of Ridgedale Avenue bridge No. 1400-376 project; and

WHEREAS; the Hanover Sewerage Authority has provided a detailed construction drawing to the County's contractor for the proposed improvements; and

WHEREAS, the County of Morris, the lead agency will be responsible for coordinating with the contractor the completion of the sewer work. The Hanover Sewerage Authority will be responsible for all future maintenance of same; and

WHEREAS, the Hanover Sewerage Authority has allocated funds in the amount of \$11,844.50 for this project; and

WHEREAS; upon completion of the project the County of Morris will provide Hanover Sewerage Authority with copies of invoices and proof of payment to contractor of work completed; and

WHEREAS, the Hanover Sewerage Authority will reimburse the County of Morris for the above mentioned work once completed.

Being in accordance with the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq., local units may join together to provide authorized services for each other.

NOW THEREFORE, BE IT RESOLVED by the Hanover sewerage Authority of the County of Morris in the State of New Jersey that the Agreement between the Board of Chosen Freeholders of the County of Morris and the Hanover Sewerage Authority for Project "Superstructure Replacement of Ridgedale Avenue Bridge 1400-376 over the Whippany River in the Township of Hanover" , currently on file in the Authority's Administrative Office, is made a part of this resolution by reference and is approved and entered into by the County of Morris.

BE IT FURTHER RESOLVED that

- 1) The Executive Director is hereby authorized to execute said Agreement incorporated herein by reference.
- 2) A copy of this Resolution shall be distributed to the Authority Treasurer.
- 3) This Resolution shall take effect as provided by law.

DATED: November 28, 2018

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member Kuehner seconded. Ayes: Chairman Dittrick, Member Byrne, Corona and Kuehner . Absent: Member Fashano

Member Corona moved the following reports be accepted and filed as received; Member Kuehner seconded. Ayes: Chairman Dittrick, Members Byrne, Corona and Kuehner . Absent: Member Fashano.

### **REPORTS**

Plant Operations Report – dated October 18 – November 16, 2018  
Mott MacDonald Report – dated November 23, 2018

Collection System Status Report – dated October 18 – November 16, 2018  
Superintendents Report No. 784 – dated October, 2018  
Treasurers Report – dated October 31, 2018

Member Corona moved the following bills be approved; Member Kuehner seconded; Ayes: Chairman Dittrick, Members Byrne, Corona and Kuehner . Absent: Member Fashano.

**OCTOBER 2018**

<b><u>REVENUE FUND 117</u></b>	\$ 0.00
<b><u>REVENUE FUND 118</u></b>	\$390,920.21
<b><u>REVENUE FUND 201</u></b>	\$ 171.90
<b><u>PLANT EXPANSION FUND 301</u></b>	\$ 82,774.75
<b><u>PLAN REVIEW FUND 401</u></b>	\$ 3,566.36
<b><u>PAYROLL</u></b>	\$237,667.11

November bills will be confirmed in December.

**OTHER BUSINESS**

**OPEN TO PUBLIC**

**ADJOURNMENT** The Chairman accepted a motion to adjourn the meeting. Member Corona made the motion, Member Kuehner seconded; there was unanimous approval. Absent: None. The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Michael C. Wynne, P.E.  
Executive Director